

1980

Minutes
Athens Regional Library Board
January 17, 1980

The Athens Regional Library Board met in Athens at 3:30 o'clock on January 17, 1980 with the following present: Mr. Farris Johnson, Mrs. Harvey Cabaniss, Mr. L.W. Eberhardt, Jr., Miss Julia Hawkins, Mr. W.P. Kellam, Mrs. J.B. Neighbors, Mrs. James Newland, Mrs. R.E. Pope, Miss Elizabeth Powell, Dr. Mervin Reines, Mr. Henry Rosenthal, and Mr. W.W. Weir from Clarke County, Mrs. Stewart Brown from Franklin County; Mrs. J. Swanton Ivy, Jr., from Oconee County; Mrs. Herbert Callaway from Oglethorpe County and Miss Roxanna Austin.

After a brief social hour with members of the Athens staff Mr. Johnson called the meeting to order and welcomed the group. Mr. Kellam moved that the minutes of the October meeting be approved as distributed by mail. The motion passed.

The chairman called for reports from the counties. Mrs. Brown reported for Franklin County that programs in each of the three libraries are moving along well. The major activity has been fund raising in Royston for construction of the proposed Royston library building. Since the gift reported in October they have received \$3300.00 in additional gifts to make a total of \$33,300.00 in local funds to be applied to the project. She expressed concern that the Governor's budget recommendations did not provide for construction funds in the Department of Education budget as had been expected, but learned that funds are in the proposed supplemental FY80 budget and in the proposed Appalachian Regional Commission budget to enable the project to be funded if these appropriations pass as proposed. There was some discussion of ways in which members of the Board might move to urge support for this construction with legislators.

Mrs. Ivy reported for Oconee County commenting on the excellent special Christmas programs at Watkinsville and Bogart.

Mrs. Callaway reported for Oglethorpe County noting continued good use of the library in Lexington and good attendance in their film programs for children.

There was no report from Madison County. Miss Austin reported that the local board had met earlier in the month and that the two people who have generally represented this county were unable to attend the meeting today.

Miss Austin combined the report for Clarke County with the report on region wide activities. She reported that the group of librarians who attended the Georgia Library Association

Athens Regional Library Board
January 17, 1980

biennial conference in Savannah in October found it both interesting and helpful. Three members of the group were chosen for leadership positions for the next biennium: Mrs. Kathryn Ames, Assistant Director, is Chairman of the Publicity Committee for the Association; Mrs. Janet Silver, Head of the Talking Book Center, is Chairman of the Round Table for Service to the Blind and Physically Handicapped; and Miss Austin is Vice Chairman of the Children and School Library Section. There was a rather small number of Trustees present for the luncheon and business meeting for that section, but the speaker presented a challenge to library boards. Miss Austin noted that membership materials will be available soon and she will see that these are distributed to the Board.

Mrs. Kemppinen and Miss Austin have spent a good deal of time re-drafting the building program statement for the Royston Public Library. They will meet with Mr. Hall, Building Consultant for the Division of Public Library Service in the State Department of Education, this month to review it and hope to have it ready for the architect in February.

The Director reported that November activities centered around Book Week in November with puppet shows done by the Athens staff taken to all branches and special programs in each one. In Athens Joyce Rockwood, children's author, spoke at an after school program for children, teachers and the general public. Christmas and the Holiday Season were emphasized during December. The library consultants planned or provided special film showings for children throughout the region. She announced that 85 people have pre-registered for a Genealogy workshop to begin Saturday and continue for four Saturdays in Athens to be led by Dr. Jessie Mize, and a slide program on Afghanistan to be presented next week by Ms. Ginny Berg.

Mr. Johnson recognized the two new members of the Clarke County Board, Miss Powell and Mr. Rosenthal, and again welcomed them to the Board. Miss Austin briefly reviewed the state aid program and present status of the legislative program for FY 1981.

There was no new business.

The meeting was adjourned at 4:20 p.m.



Roxanna Austin, Secretary

Minutes
Clarke County Library Board
January 17, 1980

The Clarke County Library Board was called to order by Mr. Johnson, Chairman, immediately following the adjournment of the Regional Library Board meeting in the library auditorium on January 17, 1980. Present were: Mr. Johnson, Mrs. Cabaniss, Mr. Eberhardt, Miss Hawkins, Mr. Kellam, Mrs. Neighbors, Mrs. Newland, Mrs. Pope, Miss Powell, Dr. Reines, Mr. Rosenthal, Mr. Weir, and Miss Austin, Secretary.

Mr. Eberhardt moved that the minutes of the October meeting be approved as distributed by mail. The motion passed.

Mr. Johnson called for the report of the Nominating Committee which was presented by Dr. Reines, Chairman. He presented the following proposed slate of officers and moved its acceptance: Chairman, Mr. Farris Johnson; Vice-Chairman, Mrs. James Newland; Treasurer, Mr. T.H. Milner; Secretary, Miss Roxanna Austin. Mr. Johnson asked Dr. Reines to take the vote and relinquished the chair. There were no nominations from the floor and the slate was elected unanimously. Dr. Reines turned the meeting back to Mr. Johnson, who thanked the members for their expression of confidence in him by electing him Chairman.

Since a general report on the programs had been made in the regional meeting, there was no director's report. Miss Austin displayed two framed prints done by Rick Vanderpool which have been offered to the library as a gift by the Ware Street Graphics, Inc. firm. This is a local commercial art firm run by two young men who attended the University of Georgia. By common consent the prints were accepted with the provision that the gift not be used for advertising and the director was instructed to express the Board's appreciation.

Mr. Johnson asked Miss Austin to read a letter from Mrs. T. Ray Mills in which she submitted her resignation because of continued absence from the city as a result of responsibilities with her new position. The acceptance was noted with regret. Mr. Johnson requested the same committee which had acted to compile a list of names for recommendation to the County Commission in November serve again and select at least three names for submission to the Board as suggestions to fill the unexpired term of Mrs. Mills. All members were invited to suggest names. After discussion Mr. Eberhardt made the motion that the Committee be granted power to act

Clarke County Library Board
January 17, 1980

to send the list to the Commission after contacting the people so that the appointment can be made as soon as possible. The motion passed.

The Chairman requested the Secretary to read the section of the report of the Grand Jury appearing in today's Athens Observer which dealt with the library. It was agreed that it laid a good foundation for our budget presentation to the Board of Commissioners later in the spring.

Mr. Weir expressed pleasure at being able to attend the meeting and appreciation for being named to honorary membership on the Board.

The meeting was adjourned at 5:20 p.m.

A handwritten signature in cursive script, reading "Roxanna Austin", written over a horizontal line.

Roxanna Austin, Secretary

Minutes
Executive and Finance Committees
Clarke County Library Board
March 14, 1980

Mr. Farris Johnson, Chairman, called a special meeting of the Executive and Finance Committees for 10 o'clock Friday, March 14 at the Athens Regional Library for the purpose of reviewing and approving a tentative budget and the Clarke County budget request for fiscal 1981. Because of changes in the budgeting procedures, Clarke County had set an earlier date for receiving budget requests than in previous years. The deadline was set for Friday, March 14, instead of April 1.

Those present were Mr. Johnson, Mrs. Newland, Mr. Kellam, Mr. L. W. Eberhardt, Mr. Henry Rosenthal, Jr. and Miss Austin. Members were provided with copies of the proposed budget and the fiscal 1980 budget. Miss Austin presented the budget and explained the request. There was general discussion during which Mr. Rosenthal indicated some reservations about the percentage of the increase requested from Clarke County. After further discussion the proposed budget and budget request for Clarke County were approved unanimously on the motion of Mr. Kellam, ~~and~~ seconded by Mr. Eberhardt.

The meeting was adjourned at 10:45 A.M.



Roxanna Austin, Secretary

Minutes
Athens Regional Library Board
April 17, 1980

The Athens Regional Library Board met in the auditorium of the Athens Library at 3:30 Thursday afternoon, April 17, 1980, with the following present: Mr. Johnson, Chairman, Dr. Reines, Mr. Rosenthal, Mrs. W.H. Cabaniss, Miss Hawkins, Mrs. Neighbors, Mrs. Newland (Clarke County); Mrs. Louise Cabaniss (Oglethorpe County); Mrs. Ivy (Oconee County); Mrs. Whitehead (Madison County); Mrs. Roberta Brown (Franklin County); and Miss Austin, Secretary.

Mr. Johnson called the meeting to order after refreshments with the Athens staff. He announced the appointment to the Clarke County Board of Mr. Ray Austin, Minister, First Christian Church of Athens, to fill the unexpired term of Mrs. T. Ray Mills, who resigned in January. Mr. Austin was unable to attend today because of a previously scheduled meeting but expects to be present at future meetings.

The minutes of the January meeting were approved as distributed by mail upon the motion of Dr. Reines.

Mrs. Brown reported for Franklin County. She displayed a sketch of the architect's preliminary design for the Royston Library Building and described its location on the site with the City Hall and Community Building and some of the proposed features of the building.

Mrs. Whitehead reported that Mrs. Echols, Madison County Librarian, has been ill and has also had serious illness in her family. They have been fortunate to have Mrs. Patrick as a substitute until Mrs. Echols can return to work.

Mrs. Ivy reported for Oconee County, observing that their quarterly board meeting would be next week. She announced the election of new officers of the Oconee Library Board, Mrs. Gayle Christopher is Chairman, and Mrs. Joyce Hardigree is Secretary. Other officers remain the same. She reported that illness in the family of Mrs. Brown, librarian, has made it necessary for her to be out of the library some days in recent weeks.

Mrs. Louise Cabaniss reported for Oglethorpe County that Mrs. Ridgeway, Chairman of that board, is now working full time and was unable to attend this meeting. A tea in February honored new and past members of the Oglethorpe County Library Board and past librarians. The Board is still working toward new quarters for the library.

Miss Austin combined the Clarke County and Regional reports. She called attention to the new lists of board members and the Profile of the Athens Regional Library System at each member's place. The Profile, which shows certain data for the library system over a 10 year period, was requested from all library systems by late 1979 by Mr. Thaxton, Director of the Division of Public Libraries of the State Department of Education. For several reasons its preparation was delayed and permission was requested to submit it after the first of the year and this was granted, since several other systems needed more time for preparation of the document also.

She reviewed the procedures for applying for the Appalachian Regional Commission grant for the Royston building, which give reasonable assurance that the funds will be available before requiring preparation of the somewhat voluminous paper work of the formal application. State funds applied for, \$220,000.00, were included in the appropriation for the FY '80 Supplemental Budget.

She reported that she and Mrs. Ames visited the legislature in January to observe demonstrations of some equipment and spoke to the members of the legislative delegations of the area. The demonstrations included the computerized circulation system of the Atlanta Public Library, the Kurzweil Reading Machine which translates printed material into synthetic sound, and the Visual Tek Reader. Mrs. Silver, head of our Talking Book Center which owns a Visual Tek, assisted in demonstrating this item for legislators and visitors.

Miss Austin reported that the appropriations for state aid for FY 1981 did not include as large an increase as the Georgia Council of Public Libraries had hoped and worked for. The present formula amounts remain the same but grants will be figured on the basis of the State Data Center's projected 1980 population for the region. The Athens Regional Library System will gain about 30,000 people.

She also reported that the Clarke County Commission has changed some of its budget preparation procedures which resulted in their request for our budget earlier than usual. This was prepared in March and Mr. Johnson called a meeting of the Executive Board and Finance Committees to review and approve the proposed budget on March 14. He accompanied the director when she presented it before the Commission on April 7.

Under new business Mr. Johnson asked for formal action on three items relating to the Royston Building since the Regional Board must act on behalf of the Royston Library. Mrs. Neighbors moved that the contract with the architectural firm of Bailey, Vrooman and Allegret be approved. The motion

carried. Dr. Reines moved that the Tri-County Bank in Royston, which has had both the gifts and the construction money from the City since September in short term investments, be named as the depository for the grant funds for the Royston Library Building. The motion carried. Mrs. Brown moved that the Board formally approve the applications for both Appalachian and State funds. The motion carried.

Mr. Johnson requested Miss Austin to present the tentative FY 81 budget submitted to the Clarke County Commission. She distributed copies of it and briefly reviewed the items in it. Mrs. Neighbors moved that the proposed budget be approved, and the motion carried.

Mr. Johnson asked about the possibility of the library purchasing gasoline for the bookmobiles through the Clarke County Commission at less than retail cost. After a discussion of where gas is purchased and why, there was general agreement that the director should investigate the possibility of securing it through the county at a reduced price.

The meeting was adjourned at 5:00 p.m.

A handwritten signature in cursive script, appearing to read "Roxanna Austin", is written over a horizontal line.

Roxanna Austin, Secretary

Minutes
Clarke County Library Board
April 17, 1980

Mr. Farris Johnson, Chairman, called the Clarke County Library Board to order immediately following the adjournment of the Athens Regional Library Board meeting on Thursday afternoon, April 17, 1980 at the Athens library. Present were Mr. Johnson, Dr. Reines, Mr. Rosenthal, Mrs. Cabaniss, Miss Hawkins, Mrs. Neighbors, Mrs. Newland and Miss Austin, Secretary.

Dr. Reines moved that the minutes of the January meeting be approved as distributed by mail. The motion carried.

Since the director's report had been presented at the Regional meeting, there was no separate report to the Board.

Under new business, the proposed budget request was again referred to and discussed briefly. Mrs. Neighbors moved that the board approve the tentative budget which was presented to the Commission. The motion passed.

The chairman asked Miss Austin to present a matter concerning access to the building for the physically handicapped. She told the Board of a call from Dr. Laura Scott, who is a polio victim but does not use crutches and rarely uses a cane, urging the library to provide a reserved parking space for the handicapped and to do something about the steps leading from the parking lot to the entrance. There was a general discussion during which the requirements for access by the handicapped were reviewed. It is the consensus that the library building technically meets those requirements, but a designated parking space is needed. The distance from the parking lot to the entrance without using the steps was recognized as a problem for some people who are handicapped. It was agreed that the Building and Grounds Committee should look into possible ways to improve the situation and recommend needed action.

The meeting was adjourned at 5:30 p.m.



Roxanna Austin, Secretary

Minutes
Athens Regional Library Board
July 17, 1980

The Athens Regional Library Board held its regular quarterly meeting at 3:30 p.m. Thursday, July 17 at the library auditorium in Athens. Those present were: Mr. Johnson, Chairman, Mr. Austin, Mr. Eberhardt, Miss Hawkins, Mr. Kellam, Mr. Milner, Mrs. Neighbors, Mrs. Pope, Miss Powell, Mr. Reines, Mrs. Langford, Mrs. Christopher, and Miss Austin, Secretary.

After refreshments with members of the library staff, Mr. Johnson called the meeting to order. He welcomed Mr. Ray Austin to his first board meeting and noted with sadness the deaths of honorarymember Mr. W. W. Wier and of Mrs. Josephine Dunlop Wilson, wife of board member Mr. Troutman Wilson. A letter expressing sympathy has been sent on behalf of the Board to the Wilson family. Mr. Milner moved that an appropriate resolution in regard to Mr. Wier's long and valuable service on the Board be prepared and sent to his family. The motion passed unanimously.

On motion of Mr. Milner the minutes of the April meeting were approved as distributed by mail.

Mr. Johnson called for reports from the counties. Mrs. Langford reported for Madison County that the Summer Reading program is progressing well. She noted that the Madison County Library Board is extremely conscious of the need for more space and that they will be working on the problem. She also reported the death of the father of their librarian. The Board expressed sympathy in her loss.

Mrs. Christopher reported for Oconee County noting the increase in registration for the summer reading club in both Watkinsville and Bogart, and noting the excellent attendance at family films and programs at Watkinsville. She announced a series of stamp collecting workshops on Monday July 28, August 4, and August 11. The local Board is working with the County to improve the parking lot at Watkinsville.

No representatives were present from Oglethorpe and Franklin Counties so Miss Austin reported on the local board meeting she attended the previous week in Royston. Most of the business was devoted to financial matters. Formal approval of the plans and application for state funds was granted by the State Board of Education at its June 12 meeting and word is expected from the Federal funds within the next few days.

The Oglethorpe County Board will meet in August. However,

Miss Austin has met with Mrs. Ridgeway and they are working on the budget request for Fiscal 1981.

For Clarke County, Miss Austin reported a very active reading club and excellent attendance at the programs sponsored for the children during the summer, especially the most recent Critter program in which two staff people from the Sandy Creek Nature Center brought animals for the children to see and learn about. She commented on the increase in adult circulation during the month of June along with the largest enrollment ever in the reading club. The display of some of the examples of art work of Stanton Forbes during the months of June and July attracted a great deal of attention and brought several people into the building to see it. She summarized the use of the auditorium for non-library sponsored activities during the quarter. Reporting on staff matters she noted that Mrs. Ames has sustained a broken leg which will keep her out for a while, Mrs. Stauffer's father has died, Mrs. Murray's son had undergone major surgery and Mrs. Rabek's daughter had been injured in an automobile accident. All of the sick and injured are making good progress toward full recovery. She also reported the resignation of part-time librarian Mrs. Sharon Ferris effective July 25.

In reporting for the region as a whole, Miss Austin pointed out that budgets and finance had been major concerns for the quarter. She expressed her appreciation for the support and assistance of each of the local boards in working out the needed financial support for the library. She announced the resignation of Mrs. Wanda Moody, a bookmobile driver, in June, and that Mrs. Candace Gaudet has reported for duty as secretary assistant in the Talking Book Center. As a matter of information she announced that Mr. Joe Forsee will become Director of the Division of Public Library Service of the State Department of Education on August 1 succeeding Mr. Carlton Thaxton. She explained that the garden fence had been damaged by a truck which went out of control on the parking lot but the truck owner has insurance and it will be repaired as soon as possible.

Miss Austin reminded the Board that it has been a custom to purchase books for the library in memory of deceased board members or their immediate families. Mr. Milner suggested that something be selected for the Talking Book Center in memory of Mrs. Wilson since that agency had meant so much to her in the last months of her illness. The board agreed to this by common consent.

Mr. Johnson called on Mr. Kellam to report on the meeting of the librarians and Board Members of the Tenth Congressional District with Mrs. Carolyn Huseman, Tenth District member of the State Board of Education. Mr. Kellam, Miss Powell and Miss Austin had accompanied Mrs. Huseman to Augusta for the meeting, which was sponsored by the Georgia Council of Public

Libraries for the purpose of building understanding and developing support for the legislative program and budget request for the public libraries for the next fiscal year. Both Mr. Kellam and Miss Powell felt that the meeting was useful in presenting the libraries' needs and in persuading the Board member of the importance of the needs.

As new business, Mr. Johnson reminded the Board that improved access for the handicapped has been a concern for the past few months. He appointed Miss Austin as coordinator of the Section 504 Compliance Committee which is required of all agencies receiving federal funds, and appointed to serve on this Committee Mrs. W.H. Cabaniss, Mr. Hal Cofer, Mrs. Silver of the Talking Book Center, and Mrs. Lora Caster to represent the handicapped users. Miss Austin summarized the recommendations made by Miss Jane Lee, Section 504 Compliance officer for the Department of Education, during a recent visit to Athens. The chief item needed is a space reserved and marked for parking for the handicapped. She reported that Mr. Lumpkin, Administrator of Clarke County, has assured us that such marking and restriping the parking lot is on his schedule for the next few months.

He then asked Miss Austin to present the revised budget. She did so, noting that not all agencies were able to raise their contributions as much as requested. The budget proposed in April was adjusted to reflect this and to include the projected federal funds which was requested by the State Department of Education. Mr. Milner moved that the budget be approved. The motion passed.

Mr. Johnson presented the matter of approval of the two new employees as recommended by the personnel committee and the director: Nancy Cook as bookmobile driver and Candace Gaudet as secretary-assistant in the Talking Book Center. Mr. Milner inquired whether the salaries were the same as those they replaced. Miss Austin replied that the Talking Book Center position has been upgraded and that there is sufficient money in their budget, which is all state funds, to cover the increase in salary. Mr. Eberhardt moved that their employment be approved. The motion passed.

Mr. Johnson brought up the need for a policy statement concerning challenged materials in the library's holdings. Miss Austin explained the present policy and procedure, which is to have the person who complains fill out a form based on those recommended by the American Library Association and the National Council of Teachers of English. Following this a committee representing the Board and the staff is requested to review the item in question. Mr. Milner moved that a small committee be appointed to develop a policy statement

and make recommendations and report at the next meeting. The motion passed. Mr. Kellam, Miss Powell and Miss Hawkins were appointed to meet with Miss Austin and other staff members to draft such a policy for Board consideration.

The meeting was adjourned at 5:10 p.m.

A handwritten signature in cursive script, reading "Roxanna Austin", is written over a horizontal line.

Roxanna Austin, Secretary

Minutes
Clarke County Library Board
July 17, 1980

The Clarke County Library Board met Thursday afternoon, July 17, 1980 immediately following the adjournment of the Regional Library Board meeting at 5:10 p.m. Present were Mr. Johnson, Mr. Austin, Mr. Eberhardt, Miss Hawkins, Mr. Kellam, Mr. Milner, Mrs. Neighbors, Mrs. Pope, Miss Powell, Dr. Reines, and Miss Austin, secretary.

Mr. Milner moved that the minutes of the April meeting be approved as distributed by mail. The motion passed.

Copies of the revised brochure on the Athens library services were distributed and discussed. Dr. Reines suggested that it might pay to investigate the possibility of having some of our printing done at the high school.

Mr. Johnson pointed out that the amended agenda of the regional meeting had taken care of practically all of the items on the agenda for the county board. The matter of the parking space for the handicapped was discussed further and Miss Austin will speak with Mr. Snipes as soon as possible to insure that it is placed as recommended by Miss Lee.

The chairman reminded the Board that the terms of three of its members expire in December. He asked for suggestions for names to be submitted to the Board of Commissioners be given to the committee which he will appoint before the October meeting for processing in time to be acted on at the November or December Commissioner's meeting.

The meeting was adjourned at 5:25 p.m.



Roxanna Austin, Secretary

ATHENS REGIONAL LIBRARY
120 W. DOUGHERTY STREET
ATHENS, GEORGIA 30601

August 28, 1980

The Members of the Athens Regional Library Board were saddened to learn of the passing on July 11, 1980 of our faithful and beloved Board Member, William W. Wier.

His devotion to the Library and his service on its behalf continued from the time it was organized. His example of dedicated service to the civic, cultural, social, religious and business life of the community was an inspiration to those who knew him. His influence for good will continue to be felt through the projects to which he gave his time, leadership and effort.

Therefore, Be It Resolved by the Board of Trustees of the Athens Regional Library that this expression of appreciation for the contributions made by William W. Wier to the success and prestige of the library be entered in the minutes of the Board and that a copy be sent to the members of his family expressing our deepest sympathy in the great loss that they, in common with the community, have suffered through his death.



Farris T. Johnson, Chairman
Athens Regional Library Board



Roxanna Austin, Secretary

Minutes
Athens Regional Library Board
October 16, 1980

The Athens Regional Library Board held its regular quarterly meeting in the library auditorium in Athens on October 16, 1980 at 3:30 p.m. After refreshments with members of the library staff Mr. Johnson called the meeting to order. Present were Mr. Johnson, Chairman, Mr. Austin, Mr. Cofer, Mr. Kellam, Mr. Milner, Dr. Reines, Mr. Rosenthal, Mrs. Cabaniss, Miss Hawkins, Mrs. Newland, Mrs. Pope, Miss Powell, Mrs. Roberta Brown, Mrs. Gayle Christopher, Mrs. Callaway, Mrs. Whitehead, and Miss Austin, secretary.

Reporting for the Franklin County, Mrs. Brown announced that the contract for the construction of the Royston Library building was awarded to the Mathis Construction Company, of Athens, and that ground was broken on Tuesday, October 14. Anticipated completion date is May 1981.

For Madison County, Mrs. Whitehead reported that Dr. Raymond Tyner has given a collection of books to the Madison County Library in Danielsville. He expects to continue to donate funds to add to this library's collection.

Mrs. Christopher related plans for holiday workshops and special displays in the Oconee County Libraries in Watkinsville and Bogart. She reported that plans are underway to improve circulation control in Watkinsville. She also reported receipt of a gift of money from Mr. Bill Dawson for books to be added to the Georgia and Genealogy collections at Watkinsville which will be repeated at future dates.

Mrs. Callaway reported that Oglethorpe County is still coping with leaks in the building. She announced that Mrs. Durham has presented a set of books from the personal library of her late husband, Dr. Durham, to the local U.D.C. Chapter with the request that they be placed in the library in Lexington. This will be done as soon as a place can be made for them.

Mrs. Pope reported that library hours have been changed at the Winterville Branch to better meet the needs of the people there. Local Board members are making a quilt to raffle at the next Marigold Festival. They are also working to get directional signs around town to help people find the library and to improve circulation from this branch.

The Director combined the report from Clarke County with the regional report. She noted a good first quarter for fiscal 1981 with very successful summer reading programs throughout the region and adult programs as well. She expressed her appreciation to each of the boards and the individuals and companies who had provided refreshments for the parties at the end of the reading clubs.

Story Time for Toddlers is a new experimental program at Athens which is aimed at children 18 months through 3 years of age and their parents. It is intended to educate parents in ways of introducing stories and books to children as well as to get the child accustomed to them. It will require preregistration, a parent accompanying each child, and will run for six weeks, after which it will be evaluated.

The Lavonia library is continuing its monthly film programs during the full year on a trial basis because of their popularity during the summer.

The Royston Construction project is at last underway amid great rejoicing by all of us.

State and federal reports and applications for funds have been prepared and filed within the prescribed periods and have been approved.

Clarke County is now making it possible for the library to purchase gasoline for the bookmobiles through the county at a good saving over the retail price, which will help contain the cost of bookmobile service. The County has also marked parking spaces for handicapped users, moved the book return and provided signs, and made curb cuts to improve access for handicapped users. The City of Athens has marked a handicapped parking space on the northwest corner of Lumpkin and Dougherty Streets which adds another space for library users. Miss Austin reported a gift of \$100 has been received from Pearl Dowdy for buying books in memory of her sister, Eugenia Stephens, formerly cataloger for the library.

The Director attended a meeting of public library directors of the state in Macon in September which was the first meeting with Mr. Joe Forsee as the new Director of the Division of Public Library Services of the Department of Education. At the meeting the proposed budget request from the Department for public libraries was revealed. It contains no construction funds, but requests 18 cents per capita increases in both the Materials and Maintenance and Operation funds as well as salary increases for state paid personnel.

Miss Austin reported that Mrs. Silver, of the Talking Book Center, had been one of the chief planners of a successful workshop on materials for handicapped children planned by the GLA Round Table on Service to the Blind and Physically Handicapped which was held in Macon in October.

Under old business Mr. Johnson asked Miss Austin to present the recommendations concerning policy and procedure for dealing with challenged books developed by the committee appointed in July. They recommended the adoption of the following statement:

If materials are challenged as improper for the library collection, the complainant will be requested to put the objection in writing on a form supplied by the library and complete the information requested on the form. A committee made up of library board members and library staff members will then review the material in light of the complaint and make recommendations to the Board concerning each title.

On the motion of Mr. Milner the policy was adopted unanimously.

Mr. Kellam presented a recommendation from the Personnel Committee in response to the request of Mrs. Kyle Howington, book-mobile driver, for a transfer to a job inside the library effective November 1, 1980 and beginning about January 14, 1981, a year's leave of absence without pay for maternity. The Committee recommended that the transfer not be granted, and that she take her accumulated sick and annual leave beginning December 16, 1980 and when that is used up, begin a year's leave of absence without pay. Mr. Milner raised a question of the advisability of legal counsel to avoid any possible charges of discrimination on the basis of sex. After discussion and a review of the personnel policy provisions covering maternity and other leave, Mr. Cofer moved that the Board approve the recommendation of the Personnel Committee subject to advice from the County Attorney with the Committee empowered to adjust the recommendation to that advice. The motion passed.

Miss Austin requested approval for out of state travel for six staff members on state or federal travel pay to attend the Southeastern Library Association Conference in Birmingham, Alabama November 19-22. Mr. Milner moved that the travel be authorized. The motion passed unanimously.

The meeting was adjourned at 4:45 p.m.



Roxanna Austin, Secretary

ATHENS REGIONAL LIBRARY
120 W. DOUGHERTY STREET
ATHENS, GEORGIA 30601

The Personnel Committee of the Athens Regional Library Board met at the Library on October 16, 1980 with all members present to consider the request of Mrs. Kyle Howington for transfer to another job inside the library on November 1, 1980 until January 14, 1981; then for a leave of absence without pay beginning on that date.

The Committee recommends that our response be as follows:

As a policy, in the best interest of the Library, the Board does not grant requests for transfer to another position.

We recommend that you use your accumulated annual and sick leave beginning December 16, 1980, and after that is used up, begin a year's leave of absence without pay.

As an alternative, you may continue on the bookmobile in your present position at your own risk for as long as you are physically able up to January 14, 1981.

Julia Hawkins
Elizabeth Powell
Porter Kellam, Chairman

Minutes
Clarke County Library Board
October 16, 1980

The Clarke County Library Board met in the auditorium of the Athens Regional Library on Thursday, October 16, 1980 immediately following the adjournment of the Regional Library Board meeting at 4:50 p.m. Those present were Mr. Johnson, Chairman; Mr. Austin, Mr. Cofer, Mr. Kellam, Mr. Milner, Dr. Reines, Mr. Rosenthal, Mrs. Cabaniss, Miss Hawkins, Mrs. Neighbors, Mrs. Newland, Mrs. Pope, Miss Powell, and Miss Austin, Secretary.

By common consent the minutes were approved as distributed by mail.

Mr. Johnson called on Miss Austin to present a report for the Committee on Access for the Handicapped. She outlined what has been done since the July Board meeting toward making the modifications recommended by Jane Lee, State Department of Education Coordinator of Section 504 Compliance. These included marking parking spaces for the handicapped to meet specifications, signs, another hand-railing on the side of the building, a paper cup dispenser at the water fountain, providing an operator for the elevator when needed (the most practical suggestion for using it) installing tile under the lip of the steps, and restroom modifications as recommended by our Section 504 committee. The County has marked a parking space on the public parking lot which meets specifications for the wheelchair handicapped users, made a curb cut to provide access to the walkway and sidewalk, and provided signs. The County also marked a space beside the rear door and moved the book return to the island in the rear parking lot and provided one way signs to facilitate its use. This prevented loss of one parking space.

In addition to these recommendations, Miss Austin noted that a wheelchair patron had demonstrated the need for changes to the inside doors of the restrooms.

There was a general discussion of what is needed for the Transition Plan which is required by law and of what we can expect the County to do in assisting us in carrying it out. Miss Austin requested approval of having the Committee develop a formal plan to include the recommendations made by Miss Lee and to request the county's assistance in carrying it out. Mrs. Neighbors moved that this course of action be approved, and the motion carried. Dr. Frances Scott has asked for a copy of the Transition Plan, which will be furnished her.

Mr. Johnson reminded the Board that the terms of three members expire at the end of December 1980 (Mr. Johnson, Mrs. Cabaniss and Mrs. Newland), and that it is the custom for the Board to recommend

Clarke County Library Board
October 16, 1980

names to the Clarke County Board of Commissioners from which persons are selected to fill the vacancies. Members whose terms are expiring are eligible to succeed themselves. He named Mr. Ray Austin, Chairman, Mr. Rosenthal, and Mr. Kellam to serve on that committee. Recommendations should go to the Commissioners in time for action at their November or December meeting.

Dr. Reines, Mrs. Neighbors, and Miss Hawkins were named as members of the nominating committee to recommend a slate of officers in January.

Mr. Cofer reported for the Building and Grounds Committee on the matter of two proposed gifts of trees. He outlined possible locations for them and emphasized the need for involving professional landscape planners in revising the plans for the grounds, reminding the Board that the fragrance garden was a gift of the Garden Club Council and they should be made aware of any proposed changes. Mr. Milner moved that the Committee be authorized to act in accordance with Mr. Cofer's recommendations. The motion was amended to provide that the Committee draw up a policy concerning gifts for the grounds. The motion passed unanimously.

In her director's report, Miss Austin noted that the County Maintenance Department had employed a company to repair the library roof, and that the Department has relamped the adult reading room and the workroom, repaired the emergency exit alarms and signs, and will shortly replace the stained and broken ceiling tiles in the workroom and elsewhere in the building.

She reported that negotiations are still underway on the painting contract with the work probably to be done in the Spring. However, there is an immediate need to recover two of the sofas and several chairs. This work was not in the budget for this year, and she requested approval for adjusting the budget if possible, to provide for recovering the furniture as needed and also, if possible, still provide for cleaning the carpet and the other furniture. Mr. Milner moved that the Director, with the finance Committee, be authorized to proceed with the work. The motion passed.

Miss Austin asked for authorization to close the library if necessary for the cleaning and painting. Following discussion, Dr. Reines moved that the Board grant the Director the authority to close at a time most advantageous to the library. The motion passed unanimously.

To dispose of an old desk which is damaged and no longer usable for library purposes and has been replaced, she requested authorization to hold a silent auction for the staff members who had expressed a desire to purchase it. Mr. Milner moved that it be granted. The motion carried.

Mr. Johnson asked Miss Austin to read a letter from Mrs. Patricia Erwin Cooper expressing the wish that she and her husband might donate a tree to be planted on the library grounds in memory of the late Dean William Tate. By common consent the gift was accepted.

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The Director requested clarification of the Board policy concerning payment of registration fees for meetings held in the library meeting room. After discussion the concensus was that we should continue the policy of permitting no registration fees allowing no exceptions even for such worthy causes as the Stop Smoking program.

Miss Austin requested authorization to grant a Christmas Shopping Day for the regularly employed staff at Athens. Mr. Milner moved that the Director be authorized to work out plans to grant the shopping day between Thanksgiving and Christmas. The motion carried.

The meeting was adjourned at 5:20 p.m.

A handwritten signature in cursive script, reading "Roxanna Austin", is written over a horizontal line.

Roxanna Austin, Secretary

The "Section 504" Committee to plan for improved access to the Library for handicapped persons met at the Library at 3:00 p.m. on Wednesday, October 29, 1980. Present were Mr. Johnson, Mr. Cofer, Mrs. Silver, Mrs. Cabaniss, Mrs. Caster and Miss Austin.

The Transition Plan which was discussed with the Board at its October 16, 1980 meeting and approved in principle was reviewed. The draft plan was completed with two minor changes and approved.

Roxanna Austin
Roxanna Austin, Secretary